Data Providing on Faculty Activity (RIGS-P03)

Prepared by RIGS-Research Information Service Team

Purpose: Data providing by faculties to keep the faculty activity data record and generate various reporting to national/ provincial/ municipal gov. (e.g. MoE / National Bureau of Statistics of PRC) (calendar year) as well as university administration.

Item No.	Subject	Action by Faculty	Timeframe	Data Submitted to	Reporting to
1	Provide and update **faculty activity record data** including below categories: 1. Public professional activities 2. Membership in professional societies 3. **Fellowships, awards & honors** 4. **Research grants** 5. **Publications** 6. Patents and other IPs 7. Conference 8. Research collaborations	Edit and update required research information on Research Information Management System (RIMS). More detailed info on Faculty Activity Record is available via below link: Link	Real-time update on RIMS. Annual Technion CV updating: **Dec 1-Dec 30** (an annual record check notice will be sent in early December.)	RIGS-Research Information Service Team	Dean of UG/GS PVCAA/VC