

Collection & Sorting for Funding Opportunities (RIGS-P11)

Search funding opportunities and provide a sorted funding list for our faculty

Prepared by RIGS-Research Grant Support Team

Purpose: Update the available funding opportunities to our faculty.

Item No.	Subject	Action	Responsibility	Priority	Reporting to
1	Searching of new Funds	Search the new funds on the webpage and follow the update of past-collected funds	RIGS-Research Grant Support Team	Live updated	PVCAA/VC
2	Classification and sorting of the funds	Extract information in the funding announcement and build its introduction in our set template	RIGS-Research Grant Support Team	Live updated	PVCAA/VC
3	Translation of funding information (for Chinese funding)	Translate the funding information into English	RIGS-Research Grant Support Team	Live updated	PVCAA/VC
4	Publication of funding	Send the funding announcement to Shirley for publishing on the webpage	RIGS-Research Grant Support Team RIGS-Research Information Service Team	Live updated	PVCAA/VC