

Research Project Approval Form



Guangdong Technion
Israel Institute of Technology
广东以色列理工学院

1. This form is used for research funding applications including funding opportunities from the government, industry, international, internal etc., whether or not GTIIT is the lead organization. This form together with the research proposal and other related documents MUST be submitted by the PI/Co-PI (if PI is not GTIIT researcher) for approval prior to submission of an application to a funding agency.
2. Applications cannot proceed without submission and approval of this form.
3. All sections (1-8) should be completed.
4. It is essential that PI/Co-PI should submit all the related documents to the Research, Informatics and Graduate Studies Office (RIGS) before the internal submission deadline.

Date Received		Date Received Complete	
Grant ID		Date Returned to PI	
Budget Code		Project Type	

* RIGS Office Use Only (above table)

If you have any questions in completing this form, please contact RIGS office by email: RIGS@gtiit.edu.cn.

1. Personal Information			
Principal Investigator/Co-PI		Department/Program	
2. Project General Information			
Proposed Project Title			
Funder/Sponsor			
Funding Scheme (e.g. Major Research Program)			
Internal Deadline by RIGS		External Deadline by Funder	
Project Start Date		Project End Date	
Collaborators	Within GTIIT	With Technion	With Other Unit(s)
	If you select with Other Unit(s), please specify name below:		Country
3. Laboratory Resources to be Used during the Research			
Facilities	Note		

4. Health & Safety Compliance

GTIIT faculty, staff, and students must be familiar with **GTIIT EHS procedures and protocols**. Laboratory safety training must be conducted before entering a lab and conducting any research experiments.

For any safety concerns, please contact the EHS office (EHS@gtiit.edu.cn).

5. Ethical Clearance

Does the project involve any of the following?	Yes	No
Human Participants		
Live Animals		
Pathogenic Materials		
Radioactive Materials		

If you have answered yes to any of these items, approval **MUST** be granted from **the University Research Ethics Committee** and **a copy of the approval** must be forwarded to the RIGS office before work can commence on the project.

I acknowledge that I have read and am fully aware of [the Code of Conduct for Research](#) and I will inform all the other research team members involved in this project.

Yes No

6. Intellectual Property Rights Agreement

I acknowledge that I have read and understand [the Policies on Transformation of Scientific and Technological Achievements and Intellectual Property Protection \(the "Policy"\) of GTIIT](#), and I agree to abide by the terms of this Policy.

I agree to ensure that each person who is subject to the Policy who participates in research at the University under my supervision as Principal Investigator will act in accordance with the Policy.

Yes No

7. Financial Budget

Project Funding Source

Does the external funder/sponsor provide the funds?

Yes No

Does this proposal require matching funds provided by GTIIT?

Yes
No

Proposed Amount
(Enter with Currency)

Comment Filled by Finance (if applicable):

Does this proposal belong to a self-selected project with fund from another special project? E.g. key discipline.

Yes

Related Budget Code

No

Budget for full Project Period on GTIIT Part**Currency in:**

No.	Items	Amount
Direct Cost (Please list the breakdown items in alignment with funder's request.)		
1	Equipment (AutoSum from 1-1 to 1-3)	
1)	Purchase	
2)	Testing and Trial	
3)	Upgrading/Renovation/Rental	
2	Business Expenses (AutoSum from 2-1 to 2-8)	
1)	Materials and Supplies	
2)	Test/Calculation/Analysis	
3)	Fuel Power Consumption	
4)	Travel/Conference/International Collaboration	
5)	Publication/Reference/Information Dissemination/Intellectual Property Service	
6)	Data Collection	
7)	Laboratory Renovation	
8)	Miscellaneous	
3	Manpower Cost Total (AutoSum from 3-1 to 3-2)	
1)	Manpower	
2)	Expertise Consulting	
4	Others, please specify:	
Overhead/Indirect Cost		
5	Overhead	
Total Budget (AutoSum 1+2+3+4+5)		

Overhead type (check by RIGS):

Budget Type:

No overhead (e.g. internal grant)

Estimated overhead is required to be listed on the budget form (Overhead will be calculated based on the final awarded amount of the direct cost by the funder, e.g. NSFC Budgeting).

Overhead is required to be listed on the budget form.

8. Signature

As Principal Investigator (or Co-Investigator, if PI is not a GTIIT researcher), I acknowledge and accept my responsibility to do the following, to the best of my knowledge and ability:

Read, understand and comply with all applicable funding application approval requirements, regulations;
Conduct the Project in accordance with ethical and scientific standards;
Comply with all University regulations and procedures as applicable to the Project;

1. Inform every person working on this Project, including students, of the terms and conditions of the award/agreement;
2. Adhere to the regulation for [Conflict of Interests in Research](#) and report all potential conflicts of interest as specified in the regulation.
3. **I will ensure that my contract is valid throughout the project period, if not, I will contact the Academic Administration Office (AAO) (email: AAO@gtiit.edu.cn) to extend the contract.**

Principal Investigator (signature)

Date

(or Co-PI, if PI is not GTIIT researcher)

9. Approvals & Signatures

Approval by Head of Program

Approved

Challenged

Rejected

Comments:

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Head of Program (signature)

Date

Approval by PVCAA/VC

Approved

Challenged

Rejected

Comments:

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PVCAA/VC (signature)

Date