DREAM IT. DO IT. HAPPY

GUANGDONG TECHNION - ISRAEL INSTITUTE OF TECHNOLOGY







* Safe Working In Labs



Contents

Signs & Labels

Hygiene & Healthy Habits

Personal Protective Equipment

Working Practice

Storage & Handling

Emergencies

Policies & Procedures

Signs & Labels



We could find these signs in our labs:

Caution High Voltage 高压危险



Caution Toxic 当心中毒







CAUTION HIGH VOLTAGE 高压危险

Caution Hot Surface 当心表面高温



当心高温表面

Signs & Labels



Some common pictogram labels for chemicals:



Flammable 易燃的



Explosive 易爆炸的



Environmentally
Hazardous
有环境危害的



Corrosive 腐蚀性的



Hazardous to Health 有健康危害的



GHS07 有害

GHS08 健康危害 GHS09 环境危害



Acute Toxic

剧毒的





Working Safely in Labs



Signs & Labels

Hygiene & Healthy Habits

Personal Protective Equipment Working Practice Storage & handling **Emergencies**

Hygiene & Healthy Habits



Food & Drink

- Do not store food and drinks, and eat in the lab 禁止在实验室区域内储存食品或者饮料,以及进食
- Chemical Storage only, no food to be stored in refrigerators in the laboratory. 实验室的冰箱只可存放化学品,禁止储存食物







Hygiene & Healthy Habits



Washing

- Wash your hands frequently; reduce contact time of hazardous chemicals on your hands and skin.
 - 勤洗手,减少有害物质残留在手上或与皮肤接触的时间
- Don't touch eyes and face with contaminated hands.
 不使用污染的手接触眼睛或者面部
- Don't use solvents to wash hands.

禁止使用溶剂洗手



Hygiene & Healthy Habits



- PPE
- Remove PPE before you leave the laboratory to prevent spreading contamination to other areas 离开实验室前要脱下身上的个人防护用品
- Do not wear gloves outside the laboratory. 不要将手套带出实验室范围



Be considerate of others.

Never wear personal protective equipment (PPE) in public spaces (hallways, restrooms, offices, etc.)



* Working Safely In Labs



Signs &labels Hygiene & Healthy Habits

Personal Protective Equipment

Working Practice Storage & handling **Emergencies**

Personal Protective Equipment



- Source Control of hazardous factors is the best way to protect you. 有害因素的源头控制是个人防护的最好方式
- Personal Protective Equipment (PPE) is a control measure used to reduce exposure to hazards when engineering & administrative controls are not feasible or effective. It is considered as the last line of defense against hazards.

当实验室内的防护设备和行政管理手段无法完全减少和控制人员在有害环境下的暴露,个人防护用品(PPE)被视作组织有害因素伤害的最后一道防线



Personal Protective Equipment



Eye Protection

Body Protection

Hand Protection

Foot Protection

Wear safety glasses to protect the eyes against hazardous substance. Do not wear contact lenses and sunglasses.

Wear long pants
&long-sleeve clothes
to work in labs. Specified
work suit or lab coat is
recommended.

Wear different gloves to protect the hands against different hazard. Do not replace the gloves with mittens or sport gloves.

Wear closed shoes,
preferably leather or
plastic (not fabric).
Sandals (slippers), flipflops as well as high heels
are strictly forbidden in
the lab.

实验室内应佩戴专门的 安全眼镜,禁止使用隐形眼镜或太阳眼镜。

穿着长袖和长裤在实验室内工作。建议使用专门的工作服或实验服。

使用不同的防化手套来 应对不同的风险。不要 使用连指手套或者一般 的运动手套来代替专业 的防护手套。

□ 包裹性较好的鞋子,最好是皮革或塑料(非织物)。实验室内严禁穿凉鞋、人字拖和高跟鞋。









Personal Protective Equipment





GTIIT_T401

Analytic Chemistry & Organic Chemistry Lab 分析化学及有机化学 实验室

Analytical Chemistry & Organic Chemistry 分析化学 和 有机化学



Lab Safety Supervisor实验室安全负责人: Rina Arad

PPE REQUIREMENTS BEFORE ENTRY 进入前请按要求佩戴好个人防护用品 **Emergency Contact** 紧急情况请联系

Contact 联系人:Rina Arad 138 0967 0245



📤 FLAMMABLE LIQUID HAZARD可燃液体危害



CORROSIVE SUBSTANCE HAZARD 腐蚀品危害



♠ HEALTH HAZARD 健康危害



ENVIRONMENTAL HAZARD 环境危害



SAFETY GLASSES 安全眼镜



GLOVES 手套



LAB COAT 实验服



WASH HANDS BEFORE LEAVING 离开实验室前应洗手

NO CONTACT LENSES 禁止佩戴隐形眼镜



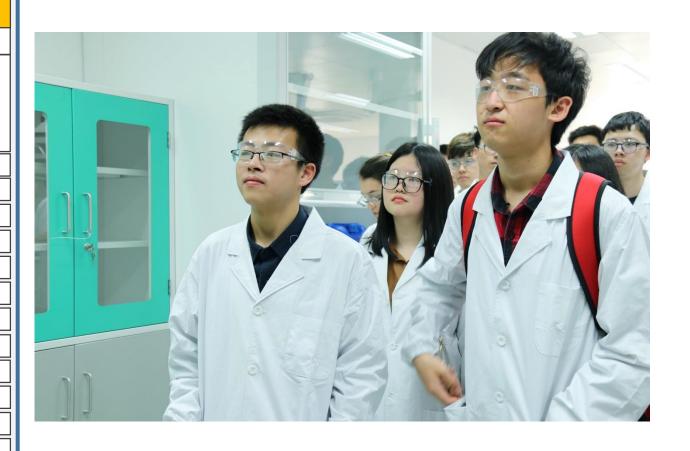
NO FIBER CLOTHINGS 禁止穿戴化纤衣物进入



NO FOOD & DRINK 禁止饮食



NO ACCESS UNLESS AUTHORIZED授权人员方可进入





* Safe Working In Labs



Signs & Labels Hygiene & Healthy Habits Personal Protective Equipment

Working Practice

Storage & Handling **Emergencies**



Before experiment:

Store personal belongings in drawer or locker to avoid contamination and wear your PPE

将与实验无关的物品放置在非实验区域,并穿戴好所需要的PPE。



Work Practice



Before experiment:

Understand the Chemical risk & hazards

了解所使用的化学品的危害



职业危害告知卡







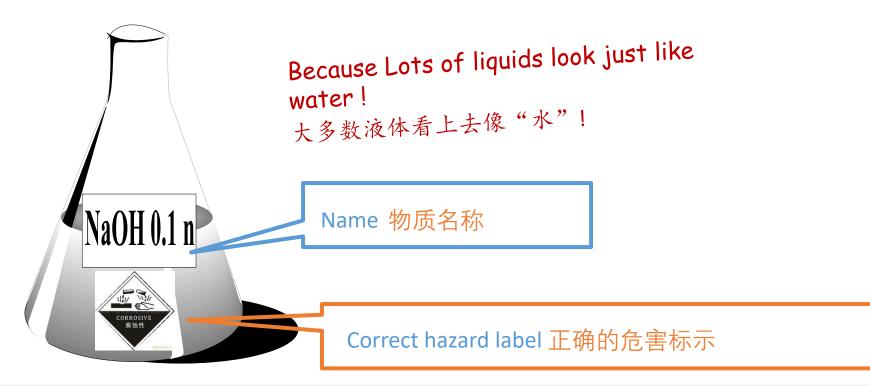
Poster MSDS Labels



Before experiment:

Always label your bottles & beakers

标记自己所使用的所有试剂瓶和烧杯





Before experiment:

Get all equipment & supplies organzied

实验前做好所有相关的准备工作

We need a tidy lab like the left picture



Not like this picture





During experiment:

what we need is professional & courteous behaviors and attitudes

在实验室工作,我们需要的是专业的态度和礼貌的沟通





Playing is not allowed in labs.

禁止在实验室嬉戏, 恶作剧和作弄他人



During experiment:

Never use empty food containers to store chemicals

请勿使用空的食物罐储藏化学品







During experiment:

Use specified ladder to reach the higher place

使用专门的梯子来拿高处的物品







During experiment:

Use fume hood properly 正确使用通风橱

Ensure the sash is pulled down to the bottom, when the fume hood is not in use

不操作通风橱时, 应将橱窗完全拉下

Always keep the sash as low as possible

操作通风橱时, 应尽量将橱窗往下拉











During experiment:

Always clean up spills immediately

Dispose spills of dangerous chemicals properly

根据溢漏物品的化学性质及时进行适当的处理!















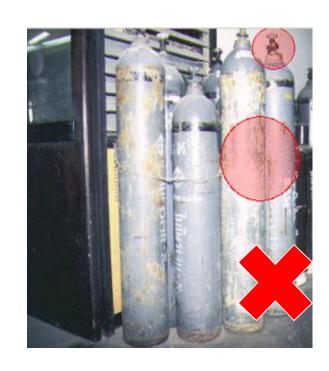
About gas cylinders

Gas cylinders must be secured against toggling, the valves must be covered.

气体钢瓶需用铰链固定, 阀门需遮掩

When opening or closing the valves of a gas cylinder, please stand at the opposite end of the tank, and wear appropriate safety gear for your eyes and face. When working with corrosive gases, such as HBr and HCl, you must wear gloves, protect your face with a mask and perform the procedure in a fume hood.

开启或关闭气瓶的阀门时,应避免站在气瓶阀门处,并穿戴防护面屏。当使用腐蚀性气体,如溴化氢和盐酸时,必须戴上防化手套,戴上面屏,并在通风柜中进行操作。









About gas cylinders Move a Gas Cylinder in a safe way 安全的移动气体钢瓶

Always use a trolley

使用钢瓶推车

Secure the cylinder with a chain

用铰链固定钢瓶

Don't roll the cylinder, it might slip.

禁止滚动钢瓶

Don't remove the cylinder in an inappropriate way.

禁止任意移动钢瓶





After experiment:

Keep the laboratory neat &tidy

保持实验室干净整洁







All works that involve a spread of powder particles must be done in a closed environment, such as a non-working (aspirator off) fume hood.

所有涉及粉末颗粒扩散的操作必须在不进行排风通风橱内进行。

Keep all materials inside the hood at least 10 cm from the sash opening. When not working in the hood, close the sash.

所有材料保持在橱窗内至少10厘米距离。当不需在通风橱内进行工作,关闭橱窗。

Keep the sash window of the hood closed (down) as much as possible, especially when working with systems under pressure, vacuum systems, and/or extreme temperatures.

尽可能低的开启通风橱橱窗高度,特别是带压状态、真空状态和/或极端温度下工作时。





* Working Safely In Labs



Signs &labels Hygiene & Healthy Habits Personal Protective Equipment Working Practice

Storage & handling

Emergencies





• Don't block the exit 疏散通道被堵塞
Keep exits, hallways, & stairways clear to allow emergency evacuation
保持出口,走廊,楼梯间等位置的畅通,以供紧急疏散使用





Clean up all spill in time 少量的泄漏没有清理
 Clean up spill in time & remove any potential factors leading to slipping, trip, or fall

及时清理 泄漏,消除可能由此导致的滑倒或摔倒。





Store goods too High 物品堆放太高
 Keep enough space for storage from celling to avoid causing a falling hazard

物品不要堆放的太高,避免形成有坠落隐患的摆放





• Emergency Equipment Blocked 应急设备被遮挡
Avoid blocking safety showers, fire extinguishers & other emergency equipment 避免遮挡实验室内的喷淋,灭火器或是其他应急设备





Store Inappropriately 不按要求存放化学药品
 Store flammable chemicals in flammable liquid storage cabinet
 在专门的防火柜内存放易燃液体





• Spill Or Trips Risk 倾翻或者绊倒风险
Store excess materials in a neat, secure manner to prevent spills or trips
将多余的原料放置在整洁安全的地方,防止发生倾翻泄露或者绊倒事故





Mess Work Area 实验区域杂乱无章
 Clean up work area when the experiment is finished
 实验结束时应该对实验台进行整理





• Containers Left Open 实验试剂没有用瓶盖密封 Keep liquid containers closed when not in use.

试剂在不使用时,应该盖紧瓶盖



❖Solid Hazardous Waste should be kept in the yellow designated bag.

固体危废应盛放入装有黄色危废专用垃圾袋的垃圾桶内

- ❖General Daily Waste should be kept in daily rubbish bin.
 - 一般废物应盛入装有黑色日常垃圾袋的垃圾桶内
- ❖All sharp object should be kept in designated trash bin.

尖锐物品应盛放入指定专用垃圾桶内







daily rubbish bin



- ❖ Keep exits, hallways, &stairways clear to allow emergency evacuation 保持出口,走廊,楼梯间等位置的畅通,以供紧急疏散使用
- Clean up spill in time & remove any potential risks to avoid slips, tripping, or falling
 - 及时清理 泄漏,消除可能由此导致的滑倒或摔倒。
- ❖ Don't store goods too high. Avoid causing a falling hazard 物品不要堆放的太高,避免形成有坠落隐患的摆放
- * Avoid blocking safely showers, fire extinguishers & other emergency equipment

禁止遮挡实验室内的 喷淋,灭火器或是其他应急设备









- ❖ Store flammable chemicals inside a flammable liquid storage cabinet 在专门的防火柜内存放易燃液体
- ❖ Store excess materials in a neat, secure manner to prevent spills or trips 将多余的原料放置在整洁安全的地方,防止发生倾翻泄露或者绊倒事故
- ❖ Clean up work area when the experiment is finished 实验结束时应该对实验台进行整理
- ❖ Keep liquid containers closed when not in use. 试剂在不使用时应该盖紧瓶盖











* Safe Working In Labs



Signs &labels Hygiene & Healthy Habits Personal Protective Equipment Working Practice Storage & handling

Emergencies



How to use these emergency equipment in Labs:

如何使用这些设置在实验室的应急设备:

Emergency Shower
应急喷淋



Eye Washer 洗眼器



Fire Extinguisher 灭火器





How to use emergency shower:

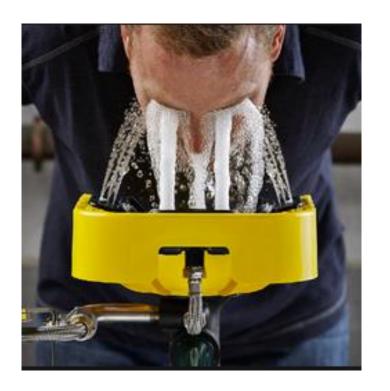
- ➤ Pull the handle to turn on 拉下把手打开喷淋
- ➤ Wash your body for 10-15 minutes at least 冲洗至少10-15分钟
- ➤ Release handle to stop 放开把手关闭喷淋
- ➤ Remove affected clothing, and dispose it as hazardous waste. 将被污染的衣物丢弃,作为危废处理





How to use eye washer:

- ➤ Turn the level to "on" position 打开洗眼器
- ➤ Keep your eyes open & wash them for 15 min 保持眼睛睁开,冲洗15分钟
- ➤ Turn the level to "off" position 关闭洗眼器





How To Use Extinguisher



Pull the pin. 拨掉插销



Aim extinguisher nozzle at the base of the flames. 将喷灭火器嘴对准火焰的底部

- 1. Standing on the upwind direction 站在上风向
- 2. Keep 2m away from the fire, spray dry powder agent on the root of fire

距离火源两米以外, 向火源根部喷射灭火剂



Squeeze trigger while holding the extinguisher upright. 手持灭火器竖直的进行喷射



Sweep the extinguisher from side to side covering the area of the fire with the extinguishing agent. 左右移动灭火器,喷射灭火剂覆盖整个燃烧区,直至火焰全部扑灭



Prevent the burning person from running around which will aggravate the fire.

着火人员不可奔跑,以免加剧火势蔓延。

Extinguish the fire by wrapping the person with a fire blanket or lab coat.

If possible, use an emergency shower or strong current of water

用防火毯或实验服将人包裹。如果有可能,使用紧急冲淋。







Campus Fireman

Responsible Department 负责部门	Contact Number 联系电话
Firefighting Department 消防部门	8807 7119 (24 hours)
FIRE D DEPT.	138 0829 8282 (Xiao Yuan)





Campus Clinic & First Aid

"Nothing we do is worth getting hurt for!"



