



Guangdong Technion

Israel Institute of Technology

广东以色列理工学院

Computer Administrative Rights Guideline and User Agreement

Administrative rights on GTIIT-supplied computers are typically restricted by default due to the inherent dangers of inappropriate, uninformed, or unintentional use of logins. However, in unique instances, administrative rights may be issued to staff on either a temporary or ongoing basis to perform tasks within the scope of their employment. Users who have demonstrated the ability to configure and manage their computers and who possess an understanding of the responsibility of maintaining appropriate security measures may be granted administrative rights on their computer.

Applying for Administrative Rights

I understand that, by having administrator permissions on my computer, I am responsible for this guideline and agreement. I understand that the computer is the GTIIT property and that I am permitted the use of the machine for completion of job related functions.

Infected/compromised computer (laptop and/or desktop) will only be restored to the original base image on the computer. I understand that in the event the system becomes infected with a virus or malware that my administrator permissions will be revoked. I will then be required to process a new request for administrator permissions with increased scrutiny and justification.

By signing below, I _____ (full name) certify that I accept the responsibility of maintaining my computer system(s) and files accordingly and I, as an employee, am solely liable for any failure to comply. I also, understand and acknowledge that failure to comply will result in loss of data and immediate removal of my special rights and the restore of my computer's settings to its original configuration.

Print Name: _____

Signature: _____

Date: _____

Supervisor (Departmental Director, Dean of Faculty)

Print Name: _____

Signature: _____

Date: _____

Please return this completed agreement to IT Department.

IT Director
Signature: _____

Date: _____